

VILLAGE OF FARMINGDALE

FOIL REQUEST APPLICATION FOR PUBLIC ACCESS TO RECORDS

Records Access Officer
361 Main Street
Farmingdale, NY 11735

Date: _____
Telephone No. (516) 249-0093
Facsimile No. (516) 249-0355

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD:

Name (Please Print) Pending Litigation:
Yes _____ or No _____
Not in suit:

Signature Title of Case (Please Print)

Representing (Business Name) Date of Request

Mailing Address Person / Firm Your Office Represents

Address Your Phone Number

Email Address * must be included if requesting access to building records

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FOR AGENCY USE ONLY

APPROVED: _____

DENIED for the following reason(s) below:

- _____ Confidential Disclosure _____ Part of Investigatory Files
- _____ Unwarranted Invasion of Personal Privacy
- _____ Record of Which This Agency is Legal Custodian Cannot be Found
- _____ Record is Not Maintained by the Village of Farmingdale
- _____ Exempted by Statute Other Than the Freedom of Information Act
- _____ Other (specify) _____

SIGNATURE TITLE DATE

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NOTICE: You have a right to appeal a denial of this application to the Records Appeals Officer: Ralph Ekstrand, Mayor, Village Hall, 361 Main Street, Farmingdale, NY 11735, who must fully explain his reasons for such denial in writing within ten (10) days after receipt of an appeal.

I HEREBY APPEAL: _____
SIGNATURE DATE