

PLANNING BOARD / BOARD OF TRUSTEES SITE PLAN REVIEW

Incorporated Village of Farmingdale Application Instruction Sheet

A Filing Fee\* MUST be submitted with each application.

The application and following documents must be submitted (11 copies) if marked by the Building Inspector.

\* Filing Fee: \$150 Non-Public Hearing \$600 Public Hearing

Applicant Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Proposed Use: \_\_\_\_\_

File No. \_\_\_\_\_

Date: \_\_\_\_\_

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1. SITE PLAN

- \_\_\_\_\_ a. Prepared by engineer, architect or licensed landscape architect
- \_\_\_\_\_ b. Area map showing the applicant's entire holding, that portion of the Applicant's property under consideration and all properties, subdivisions, street easements, deed restrictions and areas dedicated to public use within two hundred (200) feet of the applicant's property (*public hearing only*)
- \_\_\_\_\_ c. Map of site topography at two-foot contour intervals
- \_\_\_\_\_ d. Title of drawing, including name and address of applicant
- \_\_\_\_\_ e. North arrow, scale and date
- \_\_\_\_\_ f. Boundaries of the property plotted to scale
- \_\_\_\_\_ g. Existing buildings and structures as per old survey
- \_\_\_\_\_ h. Location of all pedestrian access
- \_\_\_\_\_ i. Location of outdoor storage, if any
- \_\_\_\_\_ j. Location of all existing and proposed site improvements, including drains, culverts, walls, fences, hedges and screen plantings and all existing trees on the subject property which have a diameter of eight (8) inches or greater, measured four and one half (4 1/2) feet above the ground
- \_\_\_\_\_ k. Identification of the location and amount of building area proposed for each intended use, including storage and common areas

2. CONSTRUCTION and MATERIAL PROPOSED

- \_\_\_\_\_ a. Grading and drainage plan, showing existing and proposed contours, soil characteristics and watercourses
- \_\_\_\_\_ b. Location, design, type of construction, proposed use and exterior dimensions of all buildings
- \_\_\_\_\_ c. Design and type of construction of all pedestrian access
- \_\_\_\_\_ d. Design and type of construction of all outdoor storage, if any
- \_\_\_\_\_ c. Location, design and type of construction of all parking spaces and loading areas, showing ingress and egress, curb cuts, size of such spaces and areas, width of circulation aisles and distances from property lines
- \_\_\_\_\_ d. Design and construction of building area proposed for each intended use, including storage & common area

3. VISUAL AND FUNCTIONAL DESIGN PROPOSAL

- \_\_\_\_\_ a. Location, size, design and type of construction of all proposed signs
- \_\_\_\_\_ b. Location and proposed development of all buffer areas, including existing vegetative cover

4. HEALTH AND SAFETY REQUIREMENTS

- \_\_\_\_\_ a. Description of the method of public water supply and sewage disposal and location of such facilities
- \_\_\_\_\_ b. Location of fire and other emergency zones, including the location of fire hydrants
- \_\_\_\_\_ c. Location and design of all utilities; including electrical, gas and solar energy, telephone and cable television

5. AESTHETIC ENHANCEMENTS

- \_\_\_\_\_ a. Location and proposed development of all buffer areas, including existing vegetative cover
- \_\_\_\_\_ b. Location and design of outdoor lighting facilities and means of illumination
- \_\_\_\_\_ c. General landscaping plan and planting schedule

6. STATE AND LOCAL PERMITS / TIME FRAME / IMPACT STUDIES

- \_\_\_\_\_ a. Estimated project construction schedule
- \_\_\_\_\_ b. Identification of State, County or Town permits required for the execution of the project
- \_\_\_\_\_ c. Record of application for approval status of all necessary permits from state and county agencies
- \_\_\_\_\_ d. Other elements integral to the proposed development as considered necessary by the Planning Board including, but not limited to, traffic studies, elevations and scale models
- \_\_\_\_\_ e. Part I of an Environmental Assessment Form (EAF) in accordance with the State Environmental Quality Review Act and Regulations (SEQR)
- \_\_\_\_\_ f. List of variances - requested or required

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_